

Alumni Advisory Council (AAC) Election and Term Guidelines

General

- The AAC will meet at least two times per year
- The Council will be composed of 15 elected members, plus up to three additional members appointed by the Dean
- Each member's term will be three years, with six of the 18 members being elected/appointed every year
- The Council will elect a Chair and Vice Chair once every two years
 - The Vice Chair will be the "runner up" in the Chair election, rather than separately elected.

Election Procedures

- Following the model used by the Harvard Alumni Association, the AAC will have a Nominating Committee composed of the Chair, the Vice Chair, Head of Alumni Relations and two other members of the AAC who are not eligible for re-election in that year
- The Alumni Relations Office will solicit nominations from the entire alumni body via email. This includes all degree and diploma holding alumni from the Saïd Business School. Sitting members of the AAC will be able to self-nominate like all other alumni via this process
- The Nominating Committee will review the applicants and select a slate of 11 candidates
 - In selecting the slate, the Nominating Committee will take into consideration the candidates' demonstrated interest and experience as active members of the OBA community, as well as the particular skill sets and geographic coverage needs of the AAC as a whole
 - No more than five of the 11 candidates can be from the same degree programme (e.g., MBA) and no more than two can be from the same programme and the same year (e.g., MFE 2012)
 - If the timing works out such that a recently elected Chair or Vice Chair will have their two-year "chair" term extend past their existing 3-year term as a member, they will automatically be included on the election slate, and if they happen not to be elected, their term will be extended long enough to allow them to complete their "chair" term, after which point they will step down from the AAC. (So, there would temporarily be an extra member for a year or so, in this example.)
- Voters will be presented with the slate of 11 candidates. They will be asked to vote for up to 5 (with no rank-ordering required). The 5 candidates with the highest number of votes will be elected to the Council.