# Alumni Advisory Council (AAC) Election and Term Guidelines 2020

## General

- The AAC will meet at least two times per year up to a maximum of four meetings
- The Council will be composed of 15 elected members, plus up to three additional members appointed by the Dean to ensure diversity of alumni engagement with the School, the Associate Director of Alumni Relations, and a faculty member complete the 20 strong group.
- Each member's term will initially be for three years with the view to this being extended to a second term. This is to be agreed between an individual Council member, Associate Director of Alumni Relations and the Chair.
- **In 2020**, five committee members and two Dean's nominees will remain on the Council to undertake their second term. 10 new AAC council members will be elected and one Dean's nominee will be appointed
- The Council will elect a Chair and Vice Chair once every two years
    - ➢ The Vice Chair will be the "runner up" in the Chair election, rather than separately elected
    - ➢ In 2020, there will be a new Chair and Vice Chair election

## Election Procedures

- Following the models of boards of various Ivy League Alumni Associations, the AAC will have a Nominating Committee composed of the out-going Chair, Associate Director of Alumni Relations and a minimum of three members of the AAC who are remaining on the Committee for their second term
- The Alumni Relations Office will solicit nominations from alumni who have studied a degree, diploma or undertaken an Executive Education open programme of three weeks or longer on campus before **1 October 2020** and are registered as a member of the OBA Network. Previous AAC members can self-nominate for election if they have **not** served on the Committee for a minimum of one term (three years)
- The Nominating Committee will review the applicants and select a slate of **21** candidates for the 2020 election
    - ➢ In selecting the slate, the Nominating Committee will take into consideration the candidates' demonstrated interest and experience as active members of the OBA Network, as well as particular skillsets, programme diversity and the geographic coverage needs of the AAC as a whole
    - ➢ No more than five of the **21** candidates can be from the same degree programme (e.g., MBA) and no more than two can be from the same programme and the same year (e.g., EMBA 8)
- Voters will be presented with the slate of **21** candidates. They will be asked to vote for up to **10** (with no rank-ordering required). The **10** candidates with the highest number of votes will be elected to the Council